

# Get started

You will find all the information you need to start using the app and oversee your child's intervention services with the touch of a button.


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# Create account

To start using Letter Order, you need to create an account, and the first step is to determine what type of user you are. If you are in this section, it means that you are interested in creating a "Parent" account to keep track of your child's progress.

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## How to create an account

After downloading and installing the app. When you open the app, you will see the option  this will be your user type.





1. Tap  user option
2. Tap 
3. On the pop-up screen you will be asked to fill in your information.
  - Full name
  - Email
  - Password
4. Accept the terms for the creation of your account ☐ I agree that my personal data will be used by the application for my practices, and will be shown to parents and students
5. Tap the button , if all the data are correct your account creation as parent will be accepted. The legend "*Your account has been created*" confirms that your account has been created, tap  and you will now be able to login.

# Login

Once you have created your account as an interventionist, we will log in with the email and password that we previously added when we created our account. If you do not have an account yet, [create it](#).

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## Login


1. Select interventionist user 
2. Enter your previously registered email  Email [name-example@example.com](#)
3. Enter the password you have created  Password (write it down somewhere or save it in a password manager for your convenience).
4. Tap ☒ Remember me if you want your account to be remembered when you log into the app and be easily accessible.
5. Tap . Now you can start using your account.

# Log out

1. Tap the top right icon with three vertical dots  which is next to the notifications icon



2. A menu will be displayed, in which you must select

 Log out

3. In the pop up you have to tap "Yes" if you want to continue or "Cancel" if don't.





Do you want to  
**LOG OUT** now?

Yes

Cancel

# Password recovery

## If you have forgotten your password...

1. Go to your login
2. Tap [forgot password?](#)
3. On the screen that appears, enter your email address  **Email** again.
4. Tap 
5. A link to securely reset your password will be sent to your registered email address.
6. Once your password has been reset, you will be able to [login](#) to your parent account.