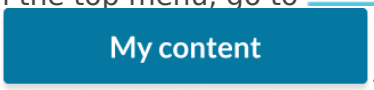
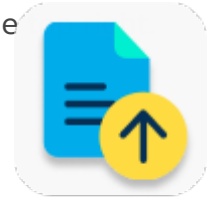
Upload my content (Activities)

As an interventionist, we know that you have prepared your materials for your classes, so it is important that you have them.
You can upload your PDFs, Word documents, images, etc. to share with your students, as well as store them in the application.

Upload PDF or any other file type

1. From the top menu, go to 
2. Tap 

to enter the list of your own content.
3. In this screen you will see the folders you have created (How to create a folder).
4. Tap  located on the 

5. On the next screen, tap to select a PDF document.
6. This will open your file manager where you can select the file to upload. The document you want to upload should already be loaded on your device.
7. Once you have selected the document, the 'Upload your material' screen should show the name of the document you have picked and the option to delete it and re-upload another document if it is not the correct one.
8. You will need to fill in the name of the activity and a instructions.
9. The icon  confirms that the information has been entered.
10. In the Folder bar



select the folder to which the file belongs.
11. In the Required evidence bar

Request evidence

Choose...

you can choose between an audio recording or an uploaded document.

12. Once the information is complete and correct, press SAVE to complete the upload and save your document.

Take a photo

1. From the top menu, go to
2. Press My content to enter the list of your own content.
3. In this screen you will see the folders you have created (How to create a folder).
4. Press located on the t
5. On the next screen, press Take a picture to open your camera.
6. Focus the activity as clearly as possible.
7. Crop the image focusing only on what you want to share by dragging the crop lines.
8. Press "Done" once it looks the way you need it to.
9. You will return to the Upload Your Material screen and a thumbnail of the cropped image will be displayed, if you wish to add more images, press and repeat steps 6, 7 and 8.
10. When you have all the images you need, you will need to fill in the name of the activity and instructions.
11. The icon confirms that the information has been entered.
12. In the Folder bar

    Folder

    Choose a folder

    select the folder to which the file belongs.
13. In the Required evidence bar

    Request evidence

    Choose...

    you can choose between an audio recording or an uploaded document.

14. Once the information is complete and correct, tap 

to complete the upload and save your document.

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