





Create folder

The ability to organise the material is important, which is why we created the folders.



Creating a folder for my content

1. From the top menu, go to 
2. Tap  to enter the list of your own content.
3. In this screen you will see the folders you have created
4. Tap  located on the top left.
5. The "create folder" screen opens
6.  Folder name

  and

Description

7. The icon  confirms that the information has been entered.
8. Once the information is complete and correct, tap  to create your folder.

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